



**Parents and Friends of St Chads  
PFA AGM Meeting  
Monday 23<sup>rd</sup> September 2019  
Minutes**

1	Present/ Apologies	Present: Joanna Simpson, Margaret Kirkham, Helen Walton, Steph Bryan, Katy Alcock, Claire Gibson, Clare Gould-Smith, Jenni Spangler, Dawn Hand  No Apologies
2	Election of committee members	Chairperson = Joanna Simpson with help from Margaret Kirkham Treasurer = Dawn Hand Secretary = Clare Gould-Smith Publicity officer = Katy Alcock
3	Report from treasurer and Proposed Financial Plan	<p>£6,700 bank £1,489 cash</p> <p>It was discussed about large items previously purchased from PFA funds like playground equipment, decking, drumming workshop, overalls for children. Margaret and Joanna had a meeting with Miss Clarke, money has been requested from our funds for the following:</p> <ul style="list-style-type: none"> <li>• Maths resources - more practical equipment £500</li> <li>• Guided reading books £2,000</li> <li>• Early years equipment ( a contribution towards costs ) £2,000</li> <li>• Funds to subsidise towards trip costs £300.00</li> </ul> <p>A quorum vote is needed to approve spending = all agreed at the meeting.</p> <p>Also mentioned a pro-forma is being designed for future funding requests.</p> <p>Also as in previous years, funds have paid for House prizes, Christmas party gifts, coffee, tea, plates etc, for coffee morning.</p>
4	Future events	<p>Christmas Fayre - separate meeting to follow Christmas Parties Autumn Disco 24<sup>th</sup> Oct 2109 KS1 = 3.30 till 4,30 KS2 = 4.45 till 5.45</p> <p>= Email if you can help Suggested pre bagged sweets to save the queuing for sweets. Volunteers to help bag the sweets.</p>
5	Health and safety	No issues concerning the PFA
6	AOB	<p>A few ideas for further funds Tesco blue coins charity box Companies =match funding</p>