



**Minutes of meeting – Friday 27<sup>th</sup> April 2018**

1	Present/ Apologies	Present - Joanna Simpson, Margaret Kirkham, Clare Gould-Smith, Helen Walton, Dawn Hand, Jennifer Spangler Apologies - Jason Simpson, Louise Hunt, Abigail Cooper
2	Summer Fayre Friday 29 <sup>th</sup> June 2018	<p>We discussed the plans for the Summer Fayre and the stalls that the PFA would run as the classes will be running their own stalls/games. It was agreed that we would not run a tea/coffee stall due to the hoped good weather and that the take up is usually very low, but instead run a juice stall alongside the cake stall. It was also agreed that we would not provide a raffle this year, instead having a focus on this at the Christmas Fayre which would allow plenty of time to obtain donations. It was discussed that the raffle may be replaced with a teacher focused activity. Margaret is to speak to Rev Simon to see if the Bouncy Castle is available.</p> <p>PFA stalls: Juice/cakes – Helen &amp; John Tombola – Dawn, Jenni, Alyson, Clare Pop Up Shop – Abi, Louise</p> <p>Joanna &amp; Margaret to review to remaining Home Bargains donations for the pop up shop.</p> <p>Availability to help label the tombola items Thursday 28<sup>th</sup> June – Dawn, Jenni &amp; Helen <b>Update post meeting – there is to be no bouncy castle due to health and safety concerns.</b></p>
3	Summer Disco Thursday 19 <sup>th</sup> July	<p>Margaret has confirmed the DJ has been booked. The disco will be held at the earlier times – 3.30pm-4.30pm KS1 &amp; 4.45pm-6.15pm for KS2 with an extra half an hour included for the Year 6 leavers. Margaret is to speak to Rebecca &amp; Molly regarding helping at the KS2 disco. Feedback from the Valentine Disco was that the EY/KS1 children had requested more than 1 drink as it was very hot. It was agreed that there would be no restriction on juice for the EY/KS1 Summer Disco. Margaret is to source ice pops for the KS2 disco.</p> <p>Volunteers to help: EY/KS1 – Joanna, Margaret, Helen, Clare. It was mentioned that another parent might also be willing to volunteer so Joanna will speak to her. KS2 – Louise</p>
4	PFA Funds	<p>Joanna advised that Miss Clarke had asked the PFA if some of the funds could be used to purchase some outdoor equipment for the Early Years and Key Stage 1 playgrounds including shelter for KS1. Joanna and Margaret are going to measure up the area next week. It was suggested that detachable or retractable canopies would be beneficial in the KS1 area due to high winds that are often seen &amp; so that any new equipment is not damaged.</p> <p>Margaret also requested PFA funds to purchase some boiler suits for the School Ranger groups as children quite often don't bring in their spare clothes and are unable to take part. It was agreed that boiler suits in a range of sizes could be purchased.</p>
5	Health and Safety	No issues
6	AOB	<ul style="list-style-type: none"> <li>• New members – Joanna to speak to Miss Clarke regarding new intake welcome evening.</li> <li>• Other events – suggestions were made to hold other events such as bingo, family quiz nights and beetle drives.</li> <li>• Facebook – members discussed again whether the PFA could have a Facebook page. However Joanna and Margaret advised that this has been raised previously and that we are currently unable to.</li> <li>• Donations of spare clothes – it was raised whether the school could accept donations of second hand clothes to pass on/make available to younger children. Margaret advised that when the school had previously tried this, the take up was extremely low. Wellies would be gratefully accepted for the School Ranger however.</li> </ul> <p>Raffle prizes – whilst there is no raffle at the Summer Fayre, given that the task of seeking donations from companies can be a lengthy process, it was suggested that perhaps Year 6 could write to some companies post SATs to seek donations for the Christmas Fayre. Joanna to speak to Mr Dobberson after SATs.</p>
7	Date of next meeting	Friday 15 <sup>th</sup> June at 9am.