



**St Chad's C of E (C) Primary School  
Parent Forum Meeting  
Thursday 14th February 2019 at 4:45pm  
MINUTES**

Present	J. Marshall (Teacher) S. Greensmith (Governor) , Z. Comley, J, Simpson and D. Humphries
Apologies	S. Clarke (Head Teacher)
Welcome and introductions	J Marshall introduced everybody and asked S. Greensmith if she would open with a prayer.
Terms of reference	New terms of reference given out.
Matters Arising	Number of letters going out- J Marshall fed back that it would not be possible to send out one per family as there are many letters where they go to year groups etc. Lollipop person- J Marshall fed back that there had been a review by the authority and we would not be losing our lollipop person. Z Comley asked if they should be going at 10 to 9 as they are in their car and ready to go.
Learning Log	Parents said that having the 3, 4 and 5 on the learning log caused tension in some house holds. Could the learning log finish after a holiday to give extra time to complete some tasks when parents would have more time to assist.
Workshop	Phonics workshop for early years and year 1 Maths across the school.
Food bank -half termly	Happy to continue with the food bank. S Greensmith said that they had been given a list of things for their collection; this however did not limit you as most items were on the list.
Reading Passports	It was explained to S Greensmith what the Reading Passport is. Parents felt that this was a positive approach to reading for some, however for others it became a tick box.
Parent Issues	Would it be possible for parents to have a payment account where they could pay for trips/ uniform online. It was explained that this is expensive for the school. They asked if that wasn't possible, could the school accept payment by card for trips, uniform etc. Answer machine for the office where there were options, so that parents could press 1 if it was to report absence from school. Year 5/6 SAT's meeting - parents would have liked to have seen examples of papers like they did when they had the Year 2 SAT's meeting 4 years ago. Nursey 2019/20 - Will nursery children next year be able to have school dinners? Suggestion box so that parents who can not attend parent forum can drop ideas/ issues in. Face Book- Parents might need reminding about the Face Book page. School Dinners- Does the kitchen still send out texts if there is a change to the menu?
Equality Issues	None
Health and Safety	Grit Box - Is it possible to request one for The Gateway from the council?
Date of next meeting	Summer Term - Date to be arranged