



# St. Chad's C.E. (C) Primary School

The Gateway, Redstreet Village,  
Newcastle, Staffordshire  
ST5 7AB

Tel: 01782 567750

Email: office@st-chads-newcastle.staffs.sch.uk

www.st-chads-newcastle.staffs.sch.uk



*"Building together for a better future"*

Headteacher: Miss S.J. Clarke Bsc (Hons), PGCE, NPQH

## MACMILLAN FUND RAISING

Dear Parents,

20<sup>th</sup> September 2019

Once again, we will be taking part in 'The World's Biggest Coffee Morning' in support of the Macmillan Cancer charity. We will be holding our sessions as follows:

**Reception, Year 1 and Year 2 session on Friday 27<sup>th</sup> September 9am-9:45am**

**Year 3/4/5/6 session on Friday 27<sup>th</sup> September 2018 2:40-3:20pm**

On arrival at school on Friday morning, **Year 1 and Year 2** children will be taken to classes for registration by the staff as usual and will join their parents in the hall after they have been registered.

**Reception** parents should take their children in to the classroom as usual for registration and then parents will take their child to the hall once the teacher has registered.

On Friday afternoon, **KS2** parents should go to their child's classroom to collect their child (where they will be signed out of class) and then go to the main hall where the coffee session will be taking place. We do ask that parents do not arrive any earlier than 2:40pm.

If any parents have children in both infants and juniors, then attendance by parents at both sessions is welcomed. Unfortunately, due to safety arrangements, we are not able to mix the two sessions. Children will only be permitted to go with a family member- not friends or child minders.

This year we have decided to have a **'BAKING Competition'** for Macmillan as well as the coffee morning.

**All** children are invited to bake a cake (either one large cake or a few smaller cakes) for the competition and bring their cakes to school on Thursday 26<sup>th</sup> September where they will take them straight to the KS1 classroom (nearest the ramp) in the morning between 8:35 and 8:50am. The cakes will be judged on Thursday morning and prizes will be awarded for the best in each group. Group 1 includes Reception/Year 1 and Year 2. Group 2 includes Year 3 and Year 4. Group 3 includes Year 5 and Year 6. The cakes will then be served on Friday at Macmillan. We do ask parents to ensure that the cakes are made following good hygiene rules.

So that we can make catering arrangements, we ask that you return the reply slip below to school with your name and the number of adults who will be attending as soon as possible.

We would appreciate your reply slips returned to school by Wednesday 25<sup>th</sup> September. Thank you for your on-going support in our fundraising for Macmillan.

Yours sincerely,

Miss S Clarke  
Headteacher

---

### The World's Biggest Coffee Morning- Friday 27<sup>th</sup> September 2019

We will be attending the **Reception, Year 1, Year 2** session on Friday 27<sup>th</sup> September- morning      Number of adults \_\_\_\_\_

Child(rens) name(s) and classes: \_\_\_\_\_

We will be attending the **KS2** session on Friday 27<sup>th</sup> September- afternoon      Number of adults \_\_\_\_\_

Child(rens) name(s) and classes: \_\_\_\_\_



Supported using public funding by  
**ARTS COUNCIL ENGLAND**