



St. Chad's C.E. (C) Primary School

The Gateway, Redstreet Village,
Newcastle, Staffordshire
ST5 7AB

Tel: 01782 567750

Fax: 01782 567751

Email: office@st-chads-newcastle.staffs.sch.uk
www.st-chads-newcastle.staffs.sch.uk

"Building together for a better future"

Headteacher: Miss S.J. Clarke Bsc (Hons), PGCE, NPQH

MACMILLAN FUND RAISING

Dear Parents,

19th September 2018

Once again, we will be taking part in 'The World's Biggest Coffee Morning' in support of the Macmillan Cancer charity. We will be holding our sessions as follows:

Reception, Year 1 and Year 2 session on **Friday 28th September 9am-9:45am**

Year 3/4/5/6 session on **Friday 28th September 2018 2:40-3:20pm**

Nursery parents are invited to join their children for a coffee session in their classroom on **Thursday 27th September 8:50am-9:30am** donations of cakes for Nursery are welcome.

On arrival at school on Friday morning, **Year 1 and Year 2** children will be taken to classes for registration by the staff as usual and will join their parents in the hall after they have been registered.

Reception parents should take their children in to the classroom as usual for registration and then parents will take their child to the hall once the teacher has registered.

On Friday afternoon, **KS2** parents should go to their child's classroom to collect their child (where they will be signed out of class) and then go to the main hall where the coffee session will be taking place. We do ask that parents do not arrive any earlier than 2:40pm.

If any parents have children in both infants and juniors, then attendance by parents at both sessions is welcomed. Unfortunately, due to safety arrangements, we are not able to mix the two sessions. Children will only be permitted to go with a family member- not friends or child minders.

This year we have decided to have a '**BAKING Competition**' for Macmillan as well as the coffee morning.

All children are invited to bake a cake (either one large cake or a few smaller cakes) for the competition and bring their cakes to school on Thursday 28th September where they will take them straight to the hall in the morning between 8:35 and 8:50am. The cakes will be judged on Thursday morning and prizes will be awarded for the best in each group. Group 1 includes Reception/Year 1 and Year 2. Group 2 includes Year 3 and Year 4. Group 3 includes Year 5 and Year 6. The cakes will then be served on Friday at Macmillan. We do ask parents to ensure that the cakes are made following good hygiene rules.

So that we can make catering arrangements, we ask that you return the reply slip below to school with your name and the number of adults who will be attending as soon as possible.

We would appreciate your reply slips returned to school by Wednesday 26th September. Thank you for your on-going support in our fundraising for Macmillan.

Yours sincerely,
Miss S Clarke
Headteacher

The World's Biggest Coffee Morning- Friday 28th September 2018

We will be attending the **Reception, Year 1, Year 2** session on Friday 28th September- morning Number of adults _____

Child(rens) name(s) and classes: _____

We will be attending the **KS2** session on Friday 28th September- afternoon Number of adults _____

Child(rens) name(s) and classes: _____



Supported using public funding by
**ARTS COUNCIL
ENGLAND**