



St. Chad's C.E. (C) Primary School

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"Building together for a better future"

Headteacher: Miss S.J. Clarke Bsc (Hons), PGCE, NPQH

Dear Parents,

6th January 2021

School Closure Arrangements

You will already know that schools are closed to children except for those of critical workers and vulnerable children. Nursery will also be closed to pupils. If you are a Nursery parent and qualify as a critical worker, you can access school provision- you will need to complete the appropriate form which can be obtained from the school office. We appreciate that this is an incredibly unsettling time for our families, but we hope that you know our school will be continuing to support you during this time. This letter outlines how your child will now access learning.

We will now be following this process:

Is your child is one of the following: the child of critical workers, or a vulnerable child **AND** has been allocated a place for on site learning?

| YES | NO |
|---|---|
| <p>Your child will continue to attend the school setting 9am-3pm and will receive face to face teaching on site-only on the days that a parent(s) is working.</p> <p>If provision can be made at home on some days then children should not attend school to avoid large groups in school where possible.</p> | <p>Your child will receive a remote learning education delivered by class teachers. Teachers will meet on TEAMS daily with their class (except for the day they are teaching the critical worker/ vulnerable children in school). Teachers will upload learning activities on to the relevant pages of our website every day. <School> <Children> <Year x></p> <p>There will be three daily sheets for each year group- Maths/ English/ Other</p> <p>Exercise books are available from the school office.</p> |

We are aware, that to support remote learning, children require access to an electronic device. With this in mind, **TEAMS sessions will be held at different times in each year group to ensure all children can access their allocated session.** This daily session will last for 60 minutes and will be delivered by your child's class teacher.

It is important that you read the timetable below carefully to see what time your child will be required to log in to their online session with the class teacher.



There is an expectation that **ALL** children take part in the TEAMS session and a register will be taken. If your child is attending school on some days, then they should take part in the Teams meetings on the days they are at home.

Year 1 and Year 2 9:00-10:00am

Year 3 and Year 4 10:10-11:10am

Year 5 and Year 6 11:15-12:15pm

Early Years 11:15-12:15pm (Reception 3 x per week/ Nursery x 2 per week)

The recommended amount of learning for primary children is approximately 3 hours- this will be in addition to the one hour TEAMS meeting.

The TEAMS session will follow this format:

5 minutes Register taken and welcome

10 minutes Mental health and wellbeing

10 minutes Discussion and assessment of previous days learning

10 minutes Introduction of the days English activities

10 minutes Introduction of the days Maths activities

10 minutes Introduction of days other activities

5 minutes Close

In order to access the TEAMS meetings, you will need to send your email address to the class teacher so that they can send daily invites.

| Please send your email address to: | |
|------------------------------------|--|
| Miss Steele | MSteele@st-chads-newcastle.staffs.sch.uk |
| Miss Derricott | G.Derricott@st-chads-newcastle.staffs.sch.uk |
| Mr Dobberson | DDobberson@st-chads-newcastle.staffs.sch.uk |
| Mrs Brennan | J.Brennan@st-chads-newcastle.staffs.sch.uk |
| Miss Campbell | e.campbell@st-chads-newcastle.staffs.sch.uk |
| Mrs Marshall | JMarshall@st-chads-newcastle.staffs.sch.uk |
| Ms Durgan | IDurgan@st-chads-newcastle.staffs.sch.uk |
| Mrs MacDonald | CMcDonald@st-chads-newcastle.staffs.sch.uk |
| Miss Wain | H.Wain@st-chads-newcastle.staffs.sch.uk |
| Mrs Hamilton | JHamilton@st-chads-newcastle.staffs.sch.uk |
| Mrs Tennant-Reception | N.Tennant@st-chads-newcastle.staffs.sch.uk |
| Nursery | N.Tennant@st-chads-newcastle.staffs.sch.uk |

The teachers will not hold TEAMS meetings on the day they are teaching the critical worker/ vulnerable children class. Please see below the days that your child will have a TEAMS meeting.

Children will need to be logged in to Teams promptly to access their allocated session.

| | TEAMS meetings | No TEAMS meeting |
|-------------|--------------------------------------|------------------|
| Miss Steele | Tuesday, Wednesday, Thursday, Friday | Monday |



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|--------------------------------|---|-------------------------------|
| Miss Derricott | Monday, Tuesday, Wednesday, Friday | Thursday |
| Mr Dobberson | Monday, Wednesday, Thursday (Tuesday 1:15-2:15) | Friday |
| Mrs Brennan | Tuesday, Wednesday, Thursday, Friday | Monday |
| Miss Campbell | Monday, Wednesday, Thursday, Friday | Tuesday |
| Mrs Marshall | Monday, Tuesday, Thursday, Friday | Wednesday |
| Ms Durgan | Monday, Tuesday, Thursday, Friday | Wednesday |
| Mrs MacDonald | Monday, Tuesday, Wednesday, Friday (Mrs Pearson) | Thursday |
| Miss Wain | Monday, Tuesday, Wednesday, Thursday | Friday |
| Mrs Hamilton | Tuesday, Wednesday, Friday | Monday, Thursday |
| Miss Tennant (Rec only) | Monday, Wednesday, Thursday | Tuesday, Friday |
| Nursery- all (both classes) | Monday, Thursday | Tuesday, Wednesday, Friday |
| Nursery (Miss Tennant only) | Friday | Mon, Tues, Wed, Thur |

There will also be a weekly opportunity for children requiring additional support to attend an additional afternoon TEAMS session as a smaller group/ individual. This will be arranged directly between the class teacher and parent(s).

Teams expectations for CHILDREN:

- No session can be recorded / photographed / screenshotted,
- Child must be located in a family room (not bedroom)
- Consideration should be given to the background as other children/ parents will be able to see this
- Language must remain appropriate
- All family members within screenshot to wear suitable clothing
- Children may benefit from wearing their school sweatshirt during the TEAMS meeting and during the day whilst they are working to help them make the link with schoolwork.
- Children will be given the opportunity to say hello and will then be asked to mute and use the 'hands up' or 'chat box' to ask questions.

Feedback

Teachers will provide answers where appropriate. The TEAMS session will share the expectation of what work will be completed for the day. Generic feedback will be shared with all children. Personalised feedback will be given on an individual basis where appropriate.

What will happen if my child does not engage with remote learning?

All children will be expected to engage in the TEAMS meeting daily and a register will be taken. If a child does not attend the session, then the class teacher will telephone you to find out circumstances, offer support and guidance as required. We will of course reiterate the importance of home learning during this time.



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What should my child wear if they are attending school?

Children attending school should come in their school uniform. On the days they are doing PE they will need to come in their PE kits

| | |
|--------------|-----------------|
| Year 5/6 | PE on Tuesday |
| Year 3/4 | PE on Friday |
| Year 1/2 | PE on Thursday |
| EY (Rec + N) | PE on Wednesday |

What are the arrangements for Universal and Free School Meals?

- **If your child is in school and is in Reception, Year 1 or Year 2 classes**
They will receive a packed lunch from school on the days they attend.
- **If your child is in school and is in KS2 and is on the Free School Meals register**
They will receive a packed lunch from school on the days they attend. If they are at home some days, a packed lunch can be collected from school but you will need to inform us before 9am on that day.
- **If your child is in school and in KS2 (Non FSM) or Nursery**
They will need to bring a packed lunch with them
- **If your child is not attending school and you are on the free School Meal register**
A weekly hamper will be provided. The office will contact these parents with further details.

Will Chadley's be running?

Chadley's before school club will be running 7:30-9am for children of critical workers and vulnerable children and after school club will run 3:00-4pm.

However, if numbers are too few, we may not be able to continue this service. We will monitor the situation.

Let get started!

TOMORROW IS THE FIRST DAY OF TEAMS MEETINGS AND ALL TEACHERS (Rec- Y6) WILL HOLD THEIR MEETINGS AT THE ARRANGED TIME.

THOSE TEACHERS WHO WILL NOT NORMALLY HOLD MEETINGS ON A THURSDAY (Mrs Macdonald, Mrs Hamilton and Mrs Derricott) WILL HOLD A SHORT MEETING TOMORROW JUST TO SAY HELLO AND CHECK EVERYTHING IS WORKING.

We are sure there will be a few technical issues and glitches the first few times so bear with us- we will get there!

Please know that during this unsettling and difficult period, you are not alone. You can contact us at school at any time to ask queries or share concerns. Our children's well-being will continue to be our priority during this time.

Yours sincerely,

Miss Clarke
Head Teacher



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