

6th November 2015

Dear Parents,

Our PFA (Parents Friends Association) are busy organising our Christmas Fayre for Friday 4th December at 3:30pm. However, our PFA is so small that it means we are struggling to prepare and 'man' the stalls. Therefore, we are asking for your help!

On Thursday morning (12th November) at 9am we will be holding a short informal coffee and cake session in the ICT room for anyone who can give their help at the fayre.

We are really looking for anyone who can help set the stalls up on the afternoon of the fayre and then man the stalls during the fayre. We also need help in labelling items for the tombola stall, which is usually done the day before.

If you think you can help, please do come along on Thursday morning, where we can explain a bit more! If you are unable to attend next Thursday, but can help at the fayre, please indicate on the slip below.

Many thanks for your support for this very enjoyable event.

Yours sincerely,

Miss Clarke
Headteacher

PFA Christmas Fayre Meeting on Thursday 12th November 2015

Your child's name _____ Class _____

- I will be attending the meeting on Thursday 12th November at 9am
- I will not be attending the meeting on Thursday, but can offer my help for the Christmas Fayre

Parent's name _____

Signature _____