

**St Chad's C.E. (C) Primary School**  
**Parent Forum Meeting**  
**Thursday 13<sup>th</sup> October at 6.30pm**  
**Minutes**

Present	Miss Clarke, Jean Marshall (Staff), Dave Humphries (Governor), Zoe Comley, Venetia -Faith Mayall, Louise Hunt
Apologies	Phil Comley, Kerry Rawlin, Mrs Barber, Jason Simpson
Welcome and introductions	Dave Humphries opened the meeting by welcoming and introducing everybody.
Terms of Reference	Handed out to Venetia-Faith Mayall and Louise Hunt
Matters arising	School Lunches - Nadia will be publishing the menu on the newsletter. Reception children changing into PE kits. As it is the start of the new school year, reception children will probably only be putting pumps on at the moment.
Results of the parent questionnaire	Miss Clarke fed back to the parents the results from the parent questionnaires. The question showing most concern although still at 70% was that parents are not aware of how to contact the school governors and what they do. Miss Clarke is going to speak to the governors and suggest that they send out a newsletter introducing themselves and explaining what their role is.
Information evening	Miss Clarke asked if there were any other workshops parents would like. Parents felt that a spelling workshop would be beneficial. Summer Term - introduction to the next year.
Parent Items prior to Miss Clarke leaving	Reception parents would like a personal comment from the teachers in the yellow reading diaries. Miss Clarke left the meeting.
Parent Items	Due to the road works on the roundabout, it was felt that the road outside school was extremely busy and dangerous at home time. Parents felt that there was a need for another lollipop person near to Bells Hollow. Could the local PCSO have a presence between 3.00pm and 3.30pm? Is anything happening with the cone heads?  Parking is still an issue for parents who are walking up the path from Waterhayes Village. There is a car parking by the Gateway.  The foundation stage building occasionally does not open their doors until 9.00am which is a long wait if they have been there with younger children. Parents thought that it would be a good idea to start at 8.55am so that they would have chance to drop older children off first.  Gym mats on the reception decking are very slippy in the damp weather.  Drama club- will there be one this year? Mrs Marshall explained that it would normally be a club that would commence in the Spring term. At the moment the school is unsure if there will be an end of year performance by the drama club or a KS2 production like last year.
Equality Issues	None were mentioned
Health and Safety	
Date of next meeting	Drop in session TBA                      Full meeting TBA